

Coronavirus / COVID-19 Measures

Due to the current Coronavirus/COVID-19 pandemic the following measures are now in force until further notice: -

- Drivers are to remain in their vehicle at **all** times unless opening or closing twistlocks.
- Please phone 01922 741750 to book in.
- A member of S Jones staff will process your reference and communicate your requirements to the lift truck drivers for you.
- Containers will be loaded/unloaded on the inspection pad as usual.
- Containers numbers and/or estimate details will be communicated to the office on your behalf by the lift truck drivers.
- A member of S Jones staff will provide you with an EIR once loading/unloading has been completed. You are then free leave site.

In addition to the above Booking In procedures the following measures are also in place until further notice and must be adhered to at all times: -

- Toilet Access With immediate effect access to the S Jones offices and buildings is strictly prohibited. This means that the usual toilet facilities will not be available. A portable toilet will be made available for the use of drivers instead.
- **No Handshake Policy** Limited contact between people is now in force around our business.
- Refusal to Sign No PDA, mobile phones or tablets will be signed by any member of our team. Please accept our name as proof of delivery.
- **Limited Access** All buildings on site will have limited or no access to visitors, customers and drivers. Please cooperate and if you are unsure ask.

